

## MEMBERS ALLOWANCE SCHEME 2016 - 2019

1. **Basic Allowance** - the level of basic allowance paid to all members will be uplifted incrementally over the next three years to £3,500.
2. **Special Responsibility Allowances** – the multipliers for the roles that attract special responsibility allowances are as follows
  - The Leader (basic allowance x 3.50)
  - The Deputy Leader (basic allowance x 1.00)
  - Executive portfolios (basic allowance x 1.25)
  - Chair of Scrutiny Committees (basic allowance x 1.25)
  - Chair of Development Control Committee (basic allowance x 0.80)
  - Chair of Licensing Committee (basic allowance x 0.50)
  - Chair of Audit and Standards Committee (basic allowance x 0.50)
  - Vice Chair of Development Control Committee (basic allowance x 0.40)
  - Group Leaders (basic allowance x 0.50)
3. The proposed levels of basic allowances for 2016/17, 2017/18 and 2018/19 are as follows

|                                   | 2016/17        | 2017/18        | 2018/19        |
|-----------------------------------|----------------|----------------|----------------|
| Basic x 45                        | 3,000          | 3,250          | 3,500          |
| Leader                            | 10,500         | 11,375         | 12,250         |
| Deputy Leader                     | 3,000          | 3,250          | 3,500          |
| Executive Members x 6             | 3,750          | 4,063          | 4,375          |
| Scrutiny Chair                    | 3,750          | 4,063          | 4,375          |
| Scrutiny Vice Chair               | 1,200          | 1,300          | 1,400          |
| Audit & Standards Chair           | 1,500          | 1,625          | 1,750          |
| Development Control Chair         | 2,400          | 2,600          | 2,800          |
| Development Control Vice Chair    | 1,200          | 1,300          | 1,400          |
| Licensing Chair                   | 1,500          | 1,625          | 1,750          |
| Group Leaders x 2                 | 1,500          | 1,625          | 1,750          |
| Independent Persons (Standards)x2 | 500            | 500            | 500            |
| <b>Total</b>                      | <b>186,550</b> | <b>202,013</b> | <b>217,475</b> |

4. **Dependent Carers and Childcare Allowances** - the dependent carers' allowance and childcare allowance will be paid at the current rate of the adult minimum wage and be paid under the following criteria.

### Limitations

Costs necessarily incurred for:

A child or children under the age of 16

An elderly relative requiring full-time care

A relative with a physical disability requiring full-time care

A relative with learning disabilities requiring full-time care

### Safeguards

The person for whom care has been arranged must live in the same household as the member

The care in respect of which the allowance is claimed must not be provided by a person living in the member's household, or by another parent of a child in the household;

Disabled dependents are excluded where the member is already in receipt of a carer's allowance;

The member must notify the Council of the identity of the carer in respect of whose costs the allowance is claimed and the cared for;

Child(ren) or dependent must be registered with the Council in advance of any claim being made .

## 5. Travel and subsistence allowance –

The following travel and subsistence allowances shall be paid for attendance at approved events.

Car allowance - This be the same rate as that paid to officers determined locally.

Motor cycle allowance - This be the same rates as that set by HMRC

Other travel allowances

That the payment of travelling allowances by taxi cab be provided for Disabled and Vulnerable Members not to exceed; a) in cases of urgency or where no public transport was reasonably available, the amount of the actual fare and any reasonable gratuity paid; and b) in any other case the amount of travel by appropriate public transport.

Subsistence allowance

| <b>Meal</b>  | <b>Maximum Allowance</b> | <b>Criteria</b>       |
|--------------|--------------------------|-----------------------|
| Breakfast    | £7.08                    | before 8.00am         |
| Lunch        | £9.77                    | between 12 noon – 2pm |
| Tea          | £3.85                    | after 6.30pm          |
| Evening Meal | £12.08                   | after 8.30pm          |

If a member is away from their home on official Council business for a continuous

period of 24 hours or more, and as a result is required, by the Council, to stay in accommodation overnight, they will be reimbursed with the actual costs incurred.

6. **Co-optees Allowance** - no additional co-optees allowances will be paid, but the current payments to the Independent Persons on Standards continue.
7. **Annual Adjustment of Allowances** – there will be an annual adjustment of allowances in line with the average percentage increase in employee’s pay under the National Joint Council (Administrative, Professional, Technical and Clerical) Pay Award. Full Council will have discretion whether to apply this.
8. **Backdating** - there will be no backdating of allowances.
9. **Repayment/suspension of allowances** - there will be repayment of allowances should a councillor be suspended, cease to be a councillor due to a relevant conviction or non-attendance, or resigns.
10. **Pensions** - no member allowances will be classified as pensionable under the Regulations